

DILKO MASTER

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pronouns

tenses

# GRAMMAR BOOK

FOR ENGLISH EXAMS

conjunctions

relative  
clauses

passive  
&  
causative

1



DILKO® YAYINCILIK



**ENGLISH**  
**GRAMMAR**  
**BOOK**

**1**

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## Outline

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11. That / Those used as a pronoun
12. Forms of 'Other'

## ÖSYM sınavlarında 'zamir' konusu

ÖSYM sınavlarında zamir konusu ile ilgili dilbilgisi bölümünde boşluk doldurma soruları sık sık sorulmaktadır. Zamirler cümle ve parça tamamlama sorularında ayrıca anlamı bozan ifadeyi soran sorularda belirleyici bir etkiye sahiptir.

## 1. Introduction

Cümlede ismin yerini tutan, isim olmadığı halde isim gibi kullanılabilen kelimelere **zamir** denir. 'Possessive adjectives', 'demonstrative adjectives' ve 'other' yapısının kimi kullanımları zamir konusu kapsamında bulunmasa da ÖSYM sınavlarında ve benzer testlerde zamir konusunu hedefleyen soruların seçeneklerinde sıklıkla kullanıldıkları için bu bölüme dahil edilmiştir.

Tablo 1.1'de zamir konusunun 2. ve 6. alt başlıkları arasında incelenen zamir ve sıfatlar şahıslara göre gruplanmıştır.

**Tablo 1.1. Özne, nesne, iyelik ve dönüşlü kişi zamirleri ile iyelik sıfatlarının şahıslara göre gruplanması**

Subject Pronouns	Object Pronouns	Possessive Adjectives	Possessive Pronouns	Reflexive Pronouns
I	me	my	mine	myself
You	you	your	yours	yourself / yourselves
He	him	his	his	himself
She	her	her	hers	herself
It	it	its	its	itself
We	us	our	ours	ourselves
They	them	their	theirs	themselves



## 2. Subject Pronouns (Özne Zamirleri)

### Tanım

Öznenin yerine kullanılır ve eylemi yapan kişiyi / şeyi anlatırlar.

- Some university students fail to find a job after graduating since they are not qualified enough.
- The movie has recently been released on DVD in America and it is currently being shown as a feature film in the United Kingdom.
- Because doctors are unlikely to know the amount of radiation a person has received, they usually predict outcome based on the person's symptoms. (ÖSYM)

### Dikkat

'You' ve 'they' zamirleri genelleme yapmak için de kullanılabilir.

- "Even a fool is counted wise when he holds his peace", they say.
- If you receive a message reporting that the antivirus software on a computer is out-of-date, you must update it as soon as possible.

### Dikkat

Ülke, şehir, gemi ve bayrak isimleri yerine 'she' zamiri (VEYA 'her, hers, herself') kullanılabilir.

- Russia is important since she has got massive resources in the Earth; she has been through many various types of government in her history and has always survived.

## 3. Object Pronouns (Nesne Zamirleri)

### Tanım

Nesne durumundaki ismin yerini alır ve bir fiilden sonra getirilirler.

- My friend told me not to purchase a GPS unit because I had already had an iPhone.
- Parrots are able to form strong bonds with humans so it can be very traumatic and stressful for them to be sold to another family.
- It would be difficult to introduce a property tax in China because people feel that the government does not do enough for them. (ÖSYM)



## Exercise 1

1. Since \_\_\_\_\_ liked to cook and liked to travel, Anne took a job as a trainee chef on a cruise liner.
2. The Sydney Opera House is a performing arts centre in Australia and \_\_\_\_\_ is among the busiest performing arts centres in the world, hosting over 1,500 performances each year.
3. If \_\_\_\_\_ have questions about tax deductions, please contact the project creator directly via phone.
4. \_\_\_\_\_ say that the more a person learns, the more they find there is to learn.
5. As \_\_\_\_\_ sank, Titanic broke in half and the two pieces settled in 12.600 feet of water, approximately half a mile apart.
6. John's father is teaching \_\_\_\_\_ how to catch fish without using a fishing pole.
7. When the Pyramids were completed, the Egyptians put mummies of pharaohs inside of \_\_\_\_\_.
8. I thought that Jim was a shy kid until I saw \_\_\_\_\_ yesterday, talking and playing with other kids in the garden.
9. Betty was not so good at playing the piano as I am, and she asked me to give \_\_\_\_\_ some advice on how to get better.
10. Although it had been longer than twenty years since I last saw Harry, I was able to recognize \_\_\_\_\_.

## 4. Possessive Adjectives (İyelik Sıfatları)



## Tanım

İyelik sıfatları sahiplik anlatır ve ardından mutlaka bir isimle kullanılırlar.

- Because my sister was worried about their children, she persuaded her husband not to work abroad.
- Nothing should deter you if you want to realize your dreams and if you stick to your beliefs.
- To make her characters memorable, the author includes many events from her own remarkable life. (ÖSYM)
- The hotel's name comes from its location near the Blue Mosque. (ÖSYM)
- Keen eyesight, an acute sense of smell and an excellent sense of hearing enable predators to track down their prey. (ÖSYM)
- The best way to use olive oil to retain its extraordinary nutritional benefits is to add it after cooking. (ÖSYM)
- The process of eating was symbolized with a man holding his hand up to his mouth. (ÖSYM)

## 5. Possessive Pronouns (İyelik Zamirleri)



## Tanım

İyelik sıfatları gibi iyelik zamirleri de sahiplik anlatır ancak ardından isim almaz, tek başına kullanılırlar.

- ▶ You can either work in the new department or you can keep up with your current position in the company; the choice is yours.
- ▶ The opposition party declared that they would not accept the new proposed law unless the President's demands coincide with theirs.



## Exercise 2

1. Any plant that retains \_\_\_\_\_ leaves through the year and into the following growing season is an evergreen plant.
2. I am not sure which one belongs to you since our sweaters are very similar but this is probably \_\_\_\_\_.
3. Study finds children with low self-esteem are often praised for \_\_\_\_\_ personal qualities instead of efforts.
4. David loves to play with toy cars and proudly shows off \_\_\_\_\_ racing track, which he builds into different shapes
5. The ancient Maya society was similar to other societies in regard to \_\_\_\_\_ social classes.
6. We all stayed in different hotels during the school trip, but \_\_\_\_\_ was definitely the best, beautiful, clean, and central.
7. I was with 6 people and everyone's food came out together except \_\_\_\_\_ which was about one minute delayed.
8. She had had little experience on the subject before this assignment, and yet \_\_\_\_\_ was among the best in the class.
9. Julia got a bunch of presents from people, and I was so happy to hear that \_\_\_\_\_ was the best ever.
10. Sheila and Tim searched through the luggage in the lost and found office at the airport, but unfortunately none of them was \_\_\_\_\_.



**Dikkat**

Belirli bir kelime sırası gerektiren 'double possessive' yapısında 'possessive pronoun' veya iyelik bildiren -'s eki almış bir isim kullanılır.

- A customer of ours demands refund for a washing machine he bought a month ago but he probably won't receive it.
- Two project works of my classmates / theirs haven't been accepted by our instructor as they have missed the deadline for them.
- A friend of yours is insistent on your going to her birthday party, but you don't want to go. (ÖSYM)

**Dikkat**

'One of ...' şeklinde başlayan yapılar 'object pronoun' ile kullanılır.

- The engineering company which I work for plans to make an employee redundant from his job so one of us won't be working there next week.
- There were three people in charge of doing the accounts of the local charity and members accuse one of them of the budget deficit.

**Exercise 3**

1. My mother once described a friend of \_\_\_\_\_ as being such a keen story teller that even the trees leaned toward her to hear her stories.
2. One of my all time favourite directors is Alfred Hitchcock and I would like to recommend a few movies of \_\_\_\_\_ that I love.
3. There are many magazines to choose from on the table, so if you ever feel bored please feel free to pick and read one of \_\_\_\_\_.
4. None of \_\_\_\_\_ were willing to go deeper down the sea since we didn't have enough training for deep diving.
5. During the most crowded meeting in our family, my father introduced me to a relative of \_\_\_\_\_ whom I had never seen before.

## 6. Reflexive Pronouns (Dönüşlü Kişi Zamirleri)

### Tanım

Eylemi yapanla (özne) eylemden etkilenen (nesne) aynıysa 'reflexive pronouns' kullanılır.

- ▶ Over a short period of time, it is easy to free yourself from stresses and tensions of life and begin to unlock your body with yoga.
- ▶ One of the differences between achievers and non-achievers is the size of their dreams; to achieve a goal, a person should have confidence in himself.

### Dikkat

Bir 'reflexive pronoun' hem özneyi hem de nesneyi niteleyebilir. Özneyi nitelediğinde yeri cümle içinde değişebilir, nesneyi nitelediğinde ise nesneden hemen sonra getirilir.

- ▶ Parents themselves wanted to have a talk with the headmaster.  
(cümlelerin çevirisi: Veliler okul müdürüyle bizzat kendileri görüşmek istediler.)
- ▶ I would like to talk to the manager himself about a rise in my salary and I expect he will accept it.  
(cümlelerin çevirisi: Maaşıma zam yapılması hakkında müdürün bizzat kendisiyle konuşmak istiyorum ve umuyorum ki bunu kabul edecek.)
- ▶ Most of the people don't care for the money itself but for the opportunities, possibilities and freedom that is offered by it.
- ▶ People who still want the pleasure of driving themselves will someday have to warn other road users that they are engaging in such a dangerous activity. (ÖSYM)

### Dikkat

'Object Pronoun' ile 'reflexive pronoun' arasında kullanım farkı vardır. Bazen bir fiilden sonra her ikisi de kullanılabilir ancak anlam farklı olur. Yer veya yön bildiren bir 'preposition' dan sonra ise sadece 'object pronoun' kullanılır.

- ▶ The beautiful woman in the powder room couldn't help looking at herself / her in the mirror.  
\* *her*: another person  
\* *herself*: the beautiful woman
- ▶ After having a bad row with my boyfriend, I am trying to get over our separation and forget everything between us.  
\* Burada *ourselves* kullanılmaz.
- ▶ You see someone else scratching and soon you feel itchy yourself. (ÖSYM)
- ▶ Water shortages are not the only disasters that humans have brought on themselves, but many people also do not have access to food. (ÖSYM)

**Dikkat**

Bir işi kendi başımıza, yardımsız (alone, without help) yaptığımızı anlatmak için 'by + reflexive pronoun' kullanılır.

- The biggest mistake of my brother's was his trying to solve all his financial problems by himself, which led him to depression at the end. (= on his own)
- My mum said she needed me to go to the shopping mall with her to buy an ironing board because it was just too big and heavy for her to carry all by herself. (= on her own)

**Dikkat**

Özne 'one' ise 'reflexive pronoun' olarak 'oneself' (bazen 'himself') kullanılır.

- One mustn't blame oneself for the things beyond control.
- \* VEYA *himself*

**Dikkat**

Bazı fiiller ('help, enjoy, behave') 'reflexive pronoun' ile sıklıkla kullanılırlar.

- The students were told to behave themselves while their teacher was away.
- ('behave themselves' yapısının çevirisi: ... uslu durmaları)

**Exercise 4**

1. Anorexics tend to see \_\_\_\_\_ as larger than they really are, but this kind of distorted body-image is not confined to those suffering from eating disorders.
2. I have just talked to my mum and dad on the phone who are on holiday in France and they both seem to be enjoying \_\_\_\_\_ enormously.
3. Sometimes I think to \_\_\_\_\_ and wonder what life would have been like if I were living in another country like New Zealand.
4. Although we offered help John insists that he will do all the washing and cleaning. He has convinced \_\_\_\_\_ that he doesn't need anyone.
5. After a hard day's night, Jenny treated \_\_\_\_\_ with a nice cup of coffee and a bar of chocolate.
6. This morning Emma \_\_\_\_\_ told me that she no longer wants to work with us since the project doesn't seem to be improving despite her efforts.
7. I would rather speak to the manager \_\_\_\_\_ rather than leaving a message to you, so could you please put me through to him?



8. I felt a bit upset when I saw her sitting \_\_\_\_\_ with a rather sad expression on her face.
9. It took a while for Greg to clean \_\_\_\_\_ after falling into a pool of mud while running to catch the bus.
10. In today's age, calling \_\_\_\_\_ an American seems to come second to a party affiliation.
11. The age at which most children are able to dress \_\_\_\_\_ varies according to personality and opportunity to practise doing it.
12. The next lecture will not start before 3 pm so please help \_\_\_\_\_ with drinks and appetizers during the break.
13. Gina believes that Annie should go home and stop forcing \_\_\_\_\_ in where she isn't wanted.
14. Instead of experimenting with \_\_\_\_\_ you should consult a doctor before taking any medicine.
15. Dannie was dancing and singing to \_\_\_\_\_ when I walked into the room which made her feel embarrassed.

## 7. Indefinite Pronouns (Belgisiz Zamirler)

### Tanım

Yerlerini tuttukları isimleri belirgin bir şekilde belirtmeyen zamirlere belgisiz zamirler denir.

### Dikkat

Bu bölümde incelenen yapılar Tablo 1.2'de belirtilmiştir.

**Tablo 1.2. Indefinite Pronouns (Belgisiz Zamirler)**

Person	Thing	Place
Somebody / someone	Something	Somewhere
Everybody / everyone	Everything	Everywhere
Nobody / no one	Nothing	Nowhere
Anybody / anyone	Anything	Anywhere

**Dikkat**

Yukarıda belirtilen belgisiz zamirler özne olarak kullanıldığında **tekil fiil** alırlar ancak ardından gelen zamir tekil veya çoğul olabilir.

► Has anybody decided where to celebrate their graduation, yet?

► Everyone should be aware of the consequences of his actions.  
his or her

\* Burada 'her' tek başına kullanılmaz.

► I don't think anybody in this room deserves to be here based on his current performance. (ÖSYM)

**Dikkat**

'Some' ile başlayan yapılar genelde olumlu cümlelerde veya soru cümlelerinde (ikram / rica ifade eden durumlarda) kullanılır.

► Would you like to go somewhere quieter to discuss the topic? She suddenly felt faint and asked for something cold to drink.

► The management of the company doesn't meet the expectations so it's time for someone competent to take over.

► Our landlord wants us to move from his house to somewhere new.

**Dikkat**

'No' ile başlayan yapılar yüklemi olumlu olan cümlelerde kullanılır ancak anlamı olumsuzlaştırırlar.

► Jane finally understood that she had no one but herself to count on.  
(cümlelerin çevirisi: Jane kendinden başka güvenecek hiç kimse olmadığını en sonunda anladı.)

► Nobody in the classroom is satisfied with the presentation style of the subjects.  
\* 'isn't satisfied' denmez.

► I had to stand up during the seminar as there was nowhere for me to sit.  
\* 'wasn't' denmez.

► The doctor says there has been nothing wrong with my blood pressure and tension so far.  
\* 'hasn't been' denmez.

► As far as I understand, nobody is happy with their salaries and working conditions in the company. (ÖSYM)

**Dikkat**

Aynı cümle içinde kullanıldıklarında 'no' ile başlayan bir yapıyı ya da olumsuz anlam taşıyan kelimeleri 'any' ile başlayan bir yapı takip etmelidir.

- ▶ I was exhausted when I came home yesterday so I did barely anything to finish my term project.
- ▶ Nobody at the office knows anything about the deployment of our colleague.
- ▶ Without any distractions, I can't seem to focus intensely on anything for more than half an hour. (ÖSYM)

**Dikkat**

'Any' ile başlayan yapılar olumsuz ve soru cümlelerinde kullanıldıklarında 'hiç' anlamına gelirler. Olumsuz cümlelerde cümle başında özne olarak bulunamazlar.

- ▶ The child was in great despair after her parents' death in the war as she didn't have anywhere to go.
- ▶ There's never been anything worth bothering myself except for not being able to pass the driving test.
- ▶ Has anyone seen you enter the restricted area without the chef's permission? If he has, you will be in big trouble.

**Dikkat**

'Any' ile başlayan yapılar olumlu cümleyle de kullanılabilir. Bu durumda 'her', 'herhangi' anlamına gelirler ve cümle başında özne olarak kullanılabilirler.

- ▶ Anybody having a little knowledge about the subject can see that something is wrong with the essay.
- ▶ You have deserved a nice holiday after working for a long time. You can go anywhere you like; your tickets are on the house.
- ▶ As far as I'm concerned, anyone in the society is liable for both the corruption and the advancement of it.
- ▶ Anything that might be of help should be used so as to solve the problem.
- ▶ Young people's belief that they can do almost anything has not changed. (ÖSYM)



**Dikkat**

'Every' ile başlayan yapılar Türkçe'ye "herkes, her yer, her şey" şeklinde çevrilebilir.

- The plan was approved by everybody in the department; however, the board members didn't lean towards it.
- An ordinance which was adopted in February 2006 banned smoking everywhere in the city except on private residential property.
- With the advent of computers, graphics tablets, and digital cameras, the term image editing encompasses everything that can be done to a photo.
- Everyone knows that elderly people hear less well than young people and that men hear less well than women.

**Dikkat**

Soru sözcüklerinden, bazı zamirlerden ve sıfatlardan sonra "daha, başka, ayrıca" anlamlarını vermek için 'else' kullanılır.

- In achieving happiness, relationship is more important than anything else in the World.  
(*'anything else' yapısının çevirisi: ... başka herhangi bir şey*)
- Nothing else has been talked about the project other than whether it is applicable or not.  
(*'nothing else' yapısının çevirisi: ... başka hiçbir şey*)
- People who keep looking for someone else's mistakes are actually full of mistakes themselves.  
(*'someone else' yapısının çevirisi: ... başka biri*)
- What else has changed in the production department of the company?  
(*'what else' yapısının çevirisi: ... başka ne*)



**Exercise 5**

1. \_\_\_\_\_ should learn basic first aid techniques since you never know when you might need them
2. I think we need \_\_\_\_\_ to help us with carrying these logs off of the road since they seem to be too heavy.
3. I am sure you have a good taste in decoration so \_\_\_\_\_ you choose will be just OK for me.
4. It was good to see that \_\_\_\_\_ had changed in my hometown since my last visit in 1992.
5. I regret having spent so much money on skin cleaning products as this one is definitely better than \_\_\_\_\_ I've tried.
6. My neighbourhood was a bit too loud as there were many pubs around so I decided to move \_\_\_\_\_ quieter.
7. You have already spent five hours watching TV. I think it is much better to concentrate on \_\_\_\_\_ more useful.
8. \_\_\_\_\_ can learn a foreign language, but for most of us it takes considerable effort and time.
9. \_\_\_\_\_ needs a change and time off occasionally, whether it's for an hour, a day, or a week.
10. My flat is being painted and I have \_\_\_\_\_ to stay, do you mind if I stay at yours for a day or two?
11. I hardly knew \_\_\_\_\_ when I first moved into this town but now I have many friends.
12. Excuse me, is there \_\_\_\_\_ where I can buy some flowers? The shop on the corner is closed.
13. Not having \_\_\_\_\_ around to ask how to reach to the bay, we decided to follow the path down the hill.
14. \_\_\_\_\_ you look you may see the signature of famous Spanish artist Gaudi in Park Güell.
15. \_\_\_\_\_ can tell the difference between a place with a good management and a bad one.

## 8. Reciprocal Pronouns

### Dikkat

'Each other' ve 'one another' (= birbirini, birbirimizi ...) ile anlatılan eylemlerden her iki özne de etkilenir.

- Couples should care for each other by meeting one another's emotional needs thereby taking advantage of a happy marriage.  
(*'each other' yapısının çevirisi: ... birbirlerine / 'one another's' yapısının çevirisi: ... birbirlerinin*)
- As soon as the snow melts, the wild vegetables begin to sprout as if competing with one another.  
(*'one another' yapısının çevirisi: ... birbirleriyle*)
- Because Thailand and Indonesia are geographically close to each other in East Asia, they can easily trade with each other. (ÖSYM)  
(*'each other' yapısının çevirisi: ... birbirlerine / birbirleriyle*)
- Nearly all of the tourist sites in Sultanahmet are located close to each other. (2012 LYS)

## 9. Impersonal Pronoun: One

### Tanım

'One', kişi, insan anlamında kullanılabilir.

- One must deal with various pleasant or unpleasant circumstances while getting work experience.
- Most of the religions teach one what to do yet yoga teaches one just how to be.

### Dikkat

'One' bir ismin yerini de tutabilir.

- There are a number of chocolates in the store but I prefer the ones with cream fillings.
- My friend is going to organize a big festival and I think it will be greater than the first one.
- I've interviewed many businessmen, and you're one of the most successful ones. (ÖSYM)